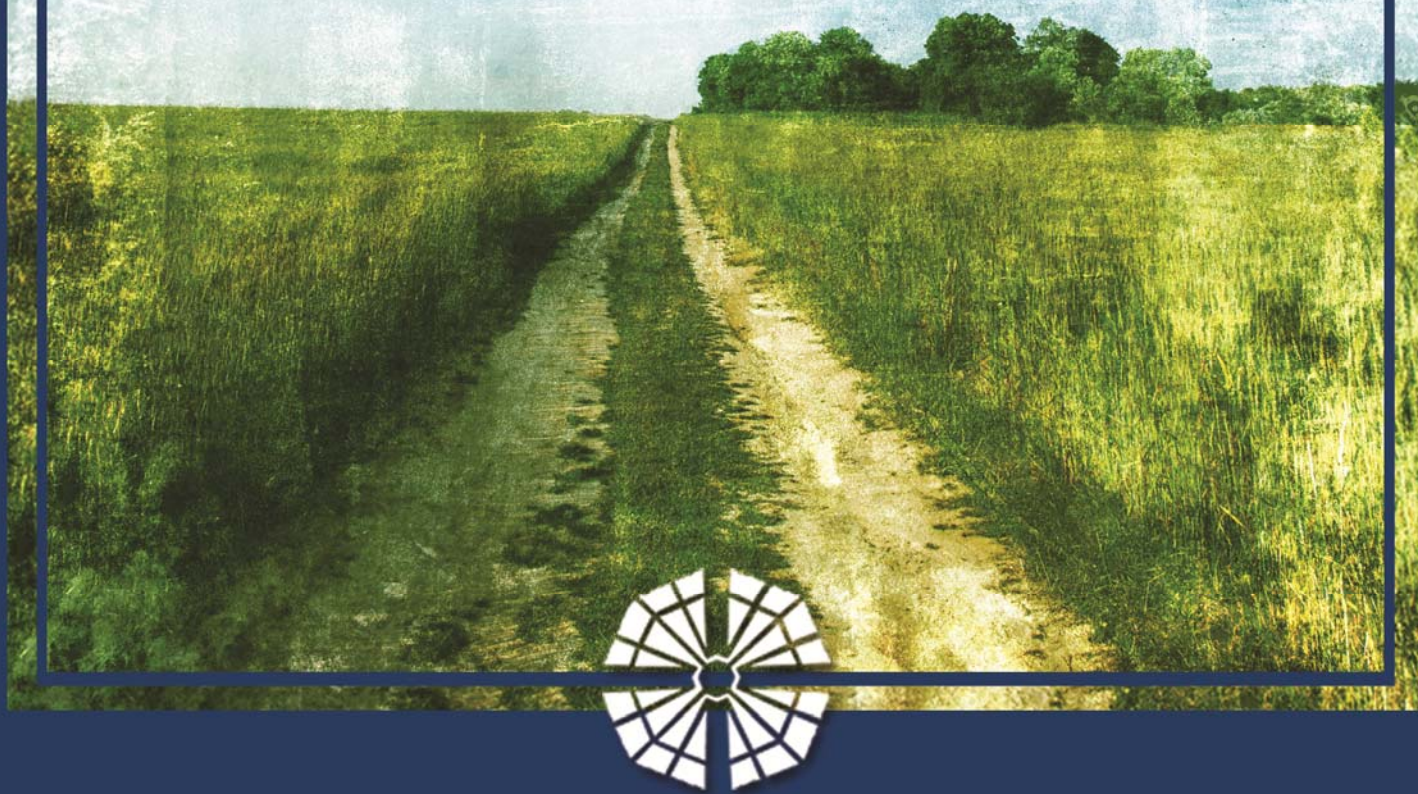


# DIRECTORY OF MINISTRIES



ST. CATHERINE *of* SIENA  
CATHOLIC CHURCH

ACT JUSTLY · LOVE TENDERLY · WALK HUMBLLY

# Staff Directory

4800 Convict Hill Road | Austin, Texas 78749 | [www.stcatherine-austin.org](http://www.stcatherine-austin.org)

**Administration Office:** 512-892-2420    **Faith Formation:** 512-892-2426    **Community Ministries:** 512-892-2433  
**Family Ministries:** 512-892-2420    **St. Vincent de Paul:** 512-550-1560    **Fax:** 512-892-0488

## Clergy

Rev. Patrick Coakley, M.S.C., Pastor | 512-892-2420 | [patrick.coakley@stcatherine-austin.org](mailto:patrick.coakley@stcatherine-austin.org)  
Rev. Ray Pothireddy, Associate Pastor | 512-892-2420, ext. 326 | [ray.pothireddy@stcatherine-austin.org](mailto:ray.pothireddy@stcatherine-austin.org)  
Deacon Jesse Casarez | 512-892-2420 | [jesseads@texas.net](mailto:jesseads@texas.net)  
Deacon Art Cavazos | 512-892-2420 | [art.cavazos@stcatherine-austin.org](mailto:art.cavazos@stcatherine-austin.org)  
Deacon Chris Schroeder | 512-892-2420 | [chris.schroeder@stcatherine-austin.org](mailto:chris.schroeder@stcatherine-austin.org)

## Pastoral Associates

Laurie Metzler, Liturgist | 512-892-2527 | [laurie.metzler@stcatherine-austin.org](mailto:laurie.metzler@stcatherine-austin.org)  
Pam Neumann, Director of Religious Education | 512-892-2527 | [pam.neumann@stcatherine-austin.org](mailto:pam.neumann@stcatherine-austin.org)

## Administration

Sue LeFevre, Business Administrator | 512-892-2420, ext. 311 | [sue.lefevre@stcatherine-austin.org](mailto:sue.lefevre@stcatherine-austin.org)  
Diane Bily, Marriage Coordinator | 512-892-2420, ext. 310 | [diane.bily@stcatherine-austin.org](mailto:diane.bily@stcatherine-austin.org)  
Jeanette Britt, Secretary to Pastor & Baptism Coordinator | 512-892-2420, ext. 321 | [jeanette.britt@stcatherine-austin.org](mailto:jeanette.britt@stcatherine-austin.org)  
Jo Ann Campbell, Bulletin | 512-892-2420, ext. 322 | [joann.campbell@stcatherine-austin.org](mailto:joann.campbell@stcatherine-austin.org)  
Erin Hummel, Bookkeeper | 512-892-2420, ext. 312 | [erin.hummel@stcatherine-austin.org](mailto:erin.hummel@stcatherine-austin.org)  
Cindy Martinez, Secretary | 512-892-2420, ext. 315 | [cindy.martinez@stcatherine-austin.org](mailto:cindy.martinez@stcatherine-austin.org)  
Esther Quintanilla, Receptionist/Calendar | 512-892-2420, ext. 324 | [esther.quintanilla@stcatherine-austin.org](mailto:esther.quintanilla@stcatherine-austin.org)

## Community Ministries

Rhonda Smith, Office Coordinator | 512-892-2433, ext. 334 | [rhonda.smith@stcatherine-austin.org](mailto:rhonda.smith@stcatherine-austin.org)

## Family Ministries

Terri Moser, Director | 512-892-2420, ext. 316 | [terri.moser@stcatherine-austin.org](mailto:terri.moser@stcatherine-austin.org)  
Sandy Guzman, Secretary | 512-892-2420, ext. 322 | [sandy.guzman@stcatherine-austin.org](mailto:sandy.guzman@stcatherine-austin.org)

## Faith Formation

Pam Neumann, DRE & Adult Education | 512-892-2420, ext. 317 | [pam.neumann@stcatherine-austin.org](mailto:pam.neumann@stcatherine-austin.org)  
Sarah Pedrozo, Family Faith Coordinator (1st - 8th grade) | 512-892-2426, ext. 343 | [sarah.pedrozo@stcatherine-austin.org](mailto:sarah.pedrozo@stcatherine-austin.org)  
Marti Salas, Family Faith Coordinator (1st - 8th grade) | 512-892-2426, ext. 328 | [marty.salas@stcatherine-austin.org](mailto:marty.salas@stcatherine-austin.org)  
Matthew Falleri, Youth Minister (Middle & High School) | 512-892-2426, ext. 318 | [matthew.falleri@stcatherine-austin.org](mailto:matthew.falleri@stcatherine-austin.org)  
Sylvianne Mariotti, Registrar | 512-892-2426, ext. 314 | [sylvianne.mariotti@stcatherine-austin.org](mailto:sylvianne.mariotti@stcatherine-austin.org)

## Choirs

Eric Carreiro, Coordinator of Music | Sat. 5:00p.m., Sun 7:30 & 9:30a.m. | 512-892-2420 | [eric.carreiro@stcatherine-austin.org](mailto:eric.carreiro@stcatherine-austin.org)  
Brother Gerald Muller | Sun. 11:30a.m. | 512-493-0124  
Mike Hahn | Sun. 5:00p.m. | 512-709-5656  
Heidi Langan | Children's Choir | 512-497-1082

# Liturgical Ministries

Contact: Laurie Metzler | [laurie.metzler@stcatherine-austin.org](mailto:laurie.metzler@stcatherine-austin.org) | 512-892-2527

**We provide training for all Liturgical Ministries. No experience required.**

**Altar Linen Ministers** - Wash and iron linens used during Mass. (Monthly, once or twice a year).

**Altar Servers** - Individuals at least 10 years of age, who have celebrated their First Holy Communion, assist at weekend, Holy Day Masses and special Masses. (Approximately one Mass each month).

**Art and Environment Ministers** - Volunteers plan and decorate the Church environment throughout the year. Special care is given to the seasons of Advent, Christmas, Lent, Holy Week and Easter.

**Eucharistic Visitors** - Take communion to, and pray with, parishioners who are homebound, in nursing homes or hospitals. Training and one-on-one instruction. (Approximately one hour every three to four weeks.)

**Extraordinary Ministers of Holy Communion** - Assist the priest and deacon in the sharing of communion at Masses and communion services. Training is scheduled for new ministers twice a year.

**Lectors (Ministers of the Word)** - Study, prepare and proclaim the scriptures at Mass. A one-hour sharing and practice session is required before each weekend Mass at which one is to minister. (Approximately two and a half hours per month.)

**Mass Coordinators** - Oversee and assist, as needed, liturgical ministers who serve the assembly at Mass. They inform and/or instruct ministers about special events or procedures. (Minimum of once a month.)

**Ushers-Greeters** - Welcome all who come to worship. Assist parishioners into and out of the pews, take up the collection, distribute materials, offer personal assistance, and straighten up the church after Mass. (Minimum of once a month)

**Music Ministers and Cantors** - Choir members meet weekly to practice. Additional, individualized training is given for cantors (song leaders). Weekly rehearsals and arrive early for the Mass at which the choir sings.



7:30 a.m. & 9:30 a.m. Choirs .....	Eric Carreiro.....	512-892-2420, ext. 319
11:30 p.m. Choir .....	Brother Gerald Muller .....	512-493-0124
5:00 p.m. Sat. Choir .....	Eric Carreiro.....	512-892-2420, ext. 319
5:00 p.m. Sun Choir .....	Mike Hahn .....	512-709-5656
Children's Choir, 2nd-5th grades .....	Heidi Langan .....	512-497-1082

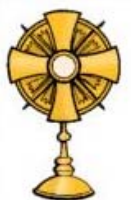
**Liturgy of the Word With Children (LWWC)** - Children four years of age through elementary school age are encouraged to participate and do not have to register. Adult and teens are encouraged to serve as prayer leaders for this ministry. The commitment is once a month serving with a team of 3 - 4 others. Contact: Marti Salas, 512-892-2426, ext. 328.

**Sponsor Couples** - In a one-to-one setting, a married couple (Sponsor Couple) shares their experiences of marriage with an engaged couple preparing for marriage in the Catholic Church. You will meet with your engaged couple 4-5 times, usually weekly. The schedule can be customized to the calendars of the two couples. A workbook is provided to guide the sessions. One training session is required. Meet with 1-2 couples each year. Contact Diane Bily at [diane.bily@stcatherine-austin.org](mailto:diane.bily@stcatherine-austin.org) or 892-2420 ext. 310.



**Wedding Coordinator** - Wedding coordinators direct wedding rehearsals and assist at the wedding ceremony. Training: Three training sessions, scheduled weekly for three weeks. Time Commitment: Coordinate 6-7 weddings per year. This requires attendance at rehearsal (1.5 hours) and the wedding ceremony (3 hours). Weddings are scheduled on Fridays and Saturdays at 2:00 p.m. Rehearsal is scheduled the previous evening at 5:30 or 6:30 p.m. Contact Diane Bily at 892-2420 ext. 310 or [diane.bily@stcatherine-austin.org](mailto:diane.bily@stcatherine-austin.org).

**Adoration** - The Adoration Chapel is located in the Administration Building. The Chapel is open from 8:00 a.m. until 9:00 p.m.



## Faith Formation for Adults

Contact: Pam Neumann | [pam.neumann@stcatherine-austin.org](mailto:pam.neumann@stcatherine-austin.org) | 512-892-2425

**A**ccording to the Bishops Conference (Our Hearts Were Burning Within Us) as well as the leading document from Rome (General Directory for Catechesis) adults stand at the center of the Church's teaching ministry. We are challenged to continue growing in our understanding of what it means to follow Christ in our lives. We have many responsibilities within our families, work places, community and church. How can we sort through the claims placed on us by society and live as faithful followers of Christ? A great many opportunities are available for parishioners to share their faith and to grow.

**Please check the bulletin and website for the most current information.**

**Adult Confirmation** - Classes are offered for adult baptized Catholics who received First Communion but were not Confirmed. An 8–10 week session is offered every fall.

**Bible Study Groups** - Parishioners interested in exploring Scripture more deeply are invited to join a Bible study group. The focus for each group is determined by the participants. Facilitators coordinate group meetings, lead discussions, order materials and invite guest speakers. Please check the bulletin or website for details.



**Rite of Christian Initiation of Adults (RCIA)** - Individuals interested in joining the Catholic Church are invited to participate in our RCIA process. Candidates study the Catholic faith and participate in days of reflection and liturgical rites. Sponsors, practicing Catholics willing to share their faith, accompany candidates on their spiritual journey. RCIA sessions begin each fall and continue through Pentecost. Groups meet weekly for 90 minutes. The Sacraments of Initiation; Baptism, Confirmation and Eucharist are celebrated at the Easter Vigil.

**Spiritual Direction** - This ministry is the companioning of a person who is seeking a closer relationship with God and is centered in listening for the gentle nudges or movements of the Holy Spirit. We have several gifted and trained parishioners who are willing to serve any interested individual. Time: By appointment. Contact Laurie Metzler at 512-892-2527.

**Small Christian Communities** - This program provides a framework and the means and materials for small Christian communities to gather for six-week sessions in the fall and during Lent. Small groups meet in homes, study the word of God and reflect on its meaning in their lives. Volunteers facilitate groups. Training: A two-hour training session for facilitators. Time Commitment: Approximately two hours per week and preparation time for each session. Schedules are set by each group.



**That Man is You** - Meets on Friday mornings from 6:00—7:30 a.m. By directly addressing the spiritual issues facing Catholic men today, the program promotes the formation of "Men after God's Own Heart" in a very effective way. Contact: Eric Churchill at [eric-churchill@austin.rr.com](mailto:eric-churchill@austin.rr.com).

**Women at the Well** - A monthly gathering of women of all ages who join together to learn, pray, serve and believe! The group meetings are retreat-like and include an online component, book studies, social and service outings. Contact Sarah Pedrozo at [sarah.pedrozo@stcatherine-austin.org](mailto:sarah.pedrozo@stcatherine-austin.org) or 512-892-2426, ext. 343.

## Faith Formation - 1st grade thru 12th grade



**Family Faith Sessions** (grades 1-8) - Families gather together once a month at different Family Faith Sessions to learn and grow together. Parents work through the textbook at home with their children, as well as participate in the life of the parish through seasonal activities and service projects. First Reconciliation /First Communion Coordinator and Tuesday Session Coordinator: Marti Salas, 512-892-2426, ext. 328 or [marti.salas@stcatherine-austin.org](mailto:marti.salas@stcatherine-austin.org); Thursday Session Coordinator: Sarah Pedrozo, 512-892-2426, ext. 343 or [sarah.pedrozo@stcatherine-austin.org](mailto:sarah.pedrozo@stcatherine-austin.org).



**Youth Ministry** - Middle and High School Youth Nights, Retreats, Socials, Service Projects, High School Mission trips, and Sacramental Preparation for Confirmation. Mathew Falleri, 512-892-2426, ext. 318 or [matthew.falleri@stcatherine-austin.org](mailto:matthew.falleri@stcatherine-austin.org).



**Registrar:** Sylvianne Mariotti, [sylvianne.mariotti@stcatherine-austin.org](mailto:sylvianne.mariotti@stcatherine-austin.org), 512-892-2426, ext. 314

## Family Ministries

Contact: Terri Moser | [terri.moser@stcatherine-austin.org](mailto:terri.moser@stcatherine-austin.org) | 512-892-2420, ext. 316

The Family Life Office is dedicated to serving as a liaison between families, particularly those with young children, and the sacramental life of the parish. Households are charged with the task of becoming a “school of charity,” the school in which family members become acquainted with the love of Christ. To meet this goal, we offer sacramental training for Baptism, parenting skills and classes addressing the practicalities and normative phases of married life.

Six week parenting classes are offered regularly, and have included topics such as *Without Spanking or Spoiling*, *How to Talk So Kids Will Listen*, and *Siblings Without Rivalry*. There is a fee for materials and childcare. Occasionally, one-night topics are presented. Check the bulletin and website. Volunteers help with administration of the class, hospitality, and in the nursery.

**Baptism Preparation** - Mandatory classes are offered for parents and godparents prior to the Baptism of their child. Classes focus on the life-long commitment, responsibilities, and expectations of both parents and godparents, in conjunction with an in-depth understanding of the Sacrament. Volunteers provide hospitality. Time Commitment: Three classes of 2 hours each. Godparents Class is a single two hour class. Contact: Jeanette Britt at 512-892-2420 ext. 321.



**Ministry of Mothers Sharing (MOMS)** - This is an eight week study of Grace Within: A Personal Journey whose purpose is to create in women an awareness of the inner sacred self, while at the same time teaching new ways to inspire, encourage and affirm each other. Volunteers facilitate group study. Training: Workshop on facilitating and guidebooks. Time Commitment: Two evening hours a week for eight weeks, plus weekly preparation, meetings and follow-up.

**Siena Faith Garden** - The parish nursery provides safe, hygienic, and engaging care to children during some Masses and other parish events. Volunteers work with trained professional staff and are welcome any time.



**Reaching Out to Mothers of Preschoolers (ROMP)** - This program provides support and encouragement for women facing the challenges of motherhood and family life. The program is open to anyone who is pregnant, has a baby, toddler or preschooler. The goal is to offer an opportunity for parents to affirm and nurture each other in this calling and to create an atmosphere of spiritual growth for them and their families within the Catholic tradition. Volunteers staff the nursery and comprise the leadership team. Training: Apprenticeship with an experienced leadership team member, monthly planning meeting. Time Commitment: Two meetings a month.

**Babysitting Co-op I** - Families join together to provide a loving, safe, Christian and fun environment in which to leave one another's children. The group provides support for families going through tough times and works on community service activities throughout the year. Contact: Paula Jo Lemonds 512-921-7445.

**Worldwide Marriage Encounter (WWME)** - Spend a very special weekend together and take a fresh look at your marriage. WWME is designed to give married couples the opportunity to examine their lives together... a time to share their feelings, their hopes, disappointments, joys and frustrations...and to do so openly and honestly in a face-to-face, heart-to-heart encounter with the one person they have chosen to live with for the rest of their life. Who is it for? Any married couple that desires a richer, fuller life together. A marriage can never be too good. WWME is designed to deepen and enrich the joys a couple shares together, whether they have been married for only a short time, or many years. For more information, contact Greg and Anh Thomas at 512-777-5571 or visit the website [www.wwme.org](http://www.wwme.org).

*"The family, the great workshop of love, is the first school, indeed, a lasting school where people are not taught to love with barren ideas, but with the incisive power of experience. May every family truly rediscover its own vocation to love!"*

*—John Paul II*

# Community Ministries (CMO)

Contact: Rhonda Smith | [rhonda.smith@stcatherine-austin.org](mailto:rhonda.smith@stcatherine-austin.org) | 512-892-2433

**T**he purpose of Community Ministries is to foster our continued development as a caring Christian community. Through a variety of programs and efforts, the Community Ministries Office supports families and individuals, both within the parish and beyond. We meet these goals through parishioner support and community outreach ministries. What gifts do you have to share? Join others in demonstrating our “love for one another.”

**Parishioner Outreach** - In a parish the size of St. Catherine's, many parishioners have no one to call on other than their parish family. Others are experiencing situations that deplete the emotional and physical resources of even their extended family. Our Community Ministries Office facilitates outreach to fellow parishioners in times of such need, and it includes, but is not limited to, transportation, meal support, and donation pick-up/delivery. No meetings are involved.

**Transportation Volunteer** - Help fellow parishioners with rides to Mass, doctor appointments, and other errands,



**Open Hearts Ministry** - Designed to help integrate persons with developmental or intellectual disabilities into the life of the parish. This ministry provides a faith filled and loving place for children and adults with disabilities and their families. The environment offers an opportunity to be in community through monthly gatherings and activities. Volunteers are always needed to help at the gatherings with activities.

**Hospitality Committee** - Volunteers extend gracious community hospitality for various parish events.

**Community Ministries Group Email Volunteer** - You will receive periodic group emails with a variety of volunteer opportunities. If it's something you're interested in, simply reply to the email. If not, no need to reply. It's a no stress way to volunteer!



**Gabriel Project** - This program is devoted to meeting the spiritual, emotional and physical needs of women in crisis pregnancy and offers immediate and practical help. Adult females, called Angels, serve as companions and mentors. The Angel will meet regularly with the mother through the duration of the pregnancy and usually until the baby is six months old. Volunteers also organize and inventory donations.

**Respect Life Advocacy** - This ministry promotes educational and advocacy awareness that encourages a respect for life from conception through natural death. Our advocacy is directed to issues affecting the most vulnerable in our society: children (born and unborn), the aged, the mentally ill, as well as the physically challenged. Our legislative efforts address abortion, capital punishment, and other social justice issues.



**St. Vincent de Paul** - Welcomes all who wish to live their faith by loving and serving their neighbor. Assistance is provided to those living in our parish boundaries. Meetings are on the 1st and 3rd Tuesdays at 7:00 p.m. and members usually serve 2-4 evenings per month. If you have a calling to the corporal works of mercy and wish to learn more about this society, or if you need assistance, please call 512-550-1560 and leave a message.



**Mobile Loaves and Fishes** (Make Ready & Truck Teams) - This ecumenical ministry assembles sack lunches, beverages, toiletries and cold weather items and delivers them to the homeless on the 3rd Saturday morning of each month.

**Quarterly Food Drives** - The non-perishable food and hygiene items are collected for the Abiding Love Food Drive. Volunteers are needed to take the filled grocery bags to Abiding Love on Monday mornings during the drive. The food pantry is open every Monday from 1:00 to 3:00 for anyone in need. Food donations are also accepted year-round.



**Newcomer Welcoming Team** - Make a few phone calls each month to personally welcome new parishioners,

**Prayer Line** - Participants provide prayers upon request for emergencies, illness or any spiritual need. Volunteers should have a strong belief in the power of prayer.

**Military Fellowship** - Active service, veterans and retired military for all branches of service including the National Guard.



**Parish Blood Drive** - The Central Texas Blood Bank mobile unit comes to St. Catherine's quarterly. Details are posted in the bulletin before each blood drive. Please eat prior to donation. Photo ID required. If you need help with the cost of blood, we have certificates available. Contact: Glenn Jorden at [glenn.jorden@me.com](mailto:glenn.jorden@me.com).

## Parish Life



**Amigos Club** - This social club is for all adults who want to promote spiritual and social family activity within the parish community. **Contact Sandra Soto 512-921-2740.**

**Bridge Club** - Adults gather to socialize and play bridge on the 2nd and 4th Fridays of the month from 5:45 - 9:00 p.m. (Contact Laine Harris at 512-282-6023) and every Monday from 1:00 - 4:00 p.m. (Contact Frank York at 512-461-1973).



**Krafty Ladies** - Volunteer crafters and artisans create gift items. Proceeds from the sale are used to support the Parish. The group meets weekly in the mornings. **Contact Joan Summers at 512-292-9303.**

**Ladies Club** - Members enhance the spiritual, intellectual and social growth of each other, perform works of charity and assist in parish activities. **Contact Julia Ruggeri at 512-282-8458.**



**Gift Shop** - Volunteers offer parishioners the opportunity to purchase good quality religious articles, books and fair trade merchandise before and after all weekend Masses. **Contact Sarah Pedrozo 512-892-2426 ext. 343 or [sarah.pedrozo@stcatherine-austin.org](mailto:sarah.pedrozo@stcatherine-austin.org).**

**YACHT Club** (Young Adult Catholics Hanging Together) - This social group is for men and women, approximately 20–40 years old, single or married who like to get together for social activities, spiritual growth and learning. **[stcatherineyachtclub@yahoo.com](mailto:stcatherineyachtclub@yahoo.com).**



**ST. CATS 20 Somethings** - Book studies, service opportunities, monthly dinners and game nights. **Contact: [stcat.20somethings@gmail.com](mailto:stcat.20somethings@gmail.com).**



**KNIGHTS  
OF COLUMBUS**  
IN SERVICE TO ONE. IN SERVICE TO ALL.

**Knights of Columbus #8156** - Catholic Fraternal Organization that serves our parish and community with charitable good works and prayer. **Larry Odom at 512-963-4437.**

**Knights of Columbus Auxiliary (KOCA)** - The ladies of the Auxiliary support the mission of the Knights of Columbus. **Contact Yoli Muniz at 512-891-5334.**



**Prayer Shawl Ministry** - We knit and crochet prayer shawls “a hug wide” to give to friends and family that are in need of prayer. Prayer Shawl Ministry meets every 2nd and 4th Thursday of the month from 12:45-2:00. **Contact Kay Head at 512-923-2167 or [scprayershawl@yahoo.com](mailto:scprayershawl@yahoo.com).**



**Boy Scouts** - Troop 448 meets regularly. **Contact Danny Martinez at 512-633-8487.**

**Prime Timers** - This social group welcomes everyone over 50 years old: single, married, divorced or widowed. Monthly activities include luncheons, field trips, and potluck/game nights. There are no dues or registration. **Contact Juanita Josel at 512-394-7854.**



**Lay Missionaries of Charity** - Founded by Blessed Teresa of Calcutta and Fr. Sebastian Vazhakala, M.C., the Lay Missionaries of Charity is an International Association of Lay people who adhere to the Spirit and Charism of the Missionaries of Charity. **Contact Carole Psak at 512-282-6112.**



**ACTS** (Adoration, Community, Theology & Service) - This community supports the ACTS Retreat weekends and the parish community. The weekend allows retreatants to experience God's love and return with a deeper love for each other and a desire to become more involved in their parish community. **Contact Diane Bily at [diane.bily@stcatherine-austin.org](mailto:diane.bily@stcatherine-austin.org).**



## MASS SCHEDULE

SATURDAY: 9:00 A.M. | 5:00 P.M. (VIGIL)

SUNDAY: 7:30 A.M. | 9:30 A.M. | 11:30 A.M. | 1:15 P.M. | 5:00 P.M.

MONDAY THRU FRIDAY | NOON

TUESDAY: NOON | 7:00 P.M.

FIRST FRIDAY: NOON | 7:00 P.M.

HOLY DAYS | PLEASE CHECK BULLETIN OR WEBSITE

[WWW.STCATHERINE-AUSTIN.ORG](http://WWW.STCATHERINE-AUSTIN.ORG)

## CONFESSION

SATURDAY: 3:30 - 4:30 P.M.

TUESDAY: 6:00 - 6:45 P.M.

BY APPOINTMENT: 512-892-2420

## ROSARY

SATURDAY: 9:30 A.M.

MONDAY - FRIDAY: 11:30 A.M.

## ETHICS IN MINISTRY

All volunteers are required to submit a Parish Volunteer Application to the Diocese; agree to a criminal background check; and attend a three hour workshop on child sexual abuse. A link to the application and workshops may be found on our parish website, [www.stcatherine-austin.org](http://www.stcatherine-austin.org).

“FOLLOW ME.”

